BAINBRIDGE ISLAND FIRE DEPARTMENT
BOARD OF COMMISSIONERS

Meeting Minutes
October 7, 2025

Chair Fritz von Ibsch called the Board of Commissioners meeting to order at 4:30 PM. Present were Commissioners Bruce Alward, Tim Carey, John De Lanoy, and Scott Isenman; Fire Chief Jared Moravec; Deputy Chief Jeremy Mendola; and Finance Manager Ed Kaufman.

AGENDA ADDITIONS & DELETIONS
None

PUBLIC COMMENT
None

FIRE CHIEF'S REPORT
- Mobilization Update: Chief Moravec provided an update on recent mobilization efforts by BIFD staff. BN David Bailey and FF/EMTs Danny Sackett and Max Hale returned today from deployment on the Labor Mountain fire in Cle Elum. They previously were deployed on the Lower Sugarloaf fire near Leavenworth.
- Road Construction Update: Chief Moravec informed the Board that the Eagle Harbor Drive project has been completed and BIFD has returned to its regular response model. The Chief also briefed the Board on the road work being completed at Highway 305 and Madison Ave. This project is anticipated to be completed in 45 days.
- Strategic Plan Meeting Reminder: Chief Moravec reminded the Board of the upcoming, Special Board Meeting on October 15 to discuss progress on the Strategic Plan.

GOOD OF THE ORDER
Commissioner Iseman noted the upcoming Pancake Breakfast on October 11th at Station 21.

Commissioner Alward inquired about the schedule for deploying the new Type 3 engine. He is concerned that the deployment of the new engine will be delayed due to the workload of the fleet staff.

Chief Moravec informed the Board that he had just received a response from Puget Sound Energy (PSE) regarding the proposed easement agreement. He will report on PSE's response at the next meeting.

Chief Moravec also noted a recent fire at Bainbridge High School and briefed the Board about BIFD's response and follow-up on the fire. The fire was completely out by the time BIFD arrived. The cause of the fire was a science experiment in a lab.

Commissioner Carey asked if staff could establish criteria for determining if a response event was newsworthy enough to inform the Board? This criterion would keep the Commissioners informed of events that may have increased public interest.

CONSENT AGENDA

(Voucher numbers 37164 through 37203 totaling $233,445.34, Electronic Fund Transfers of $883,194.41, September Payroll of $943,868.89, Meeting Minutes 9/10/25). Commissioner Carey moved to approve the Consent Agenda as presented. Commissioner De Lanoy seconded the motion, and the motion passed unanimously.

BUSINESS AGENDA

1. Resolution #04-2025: Establishing Public Records Index Burden

Chief Moravec requested approval of Resolution #04-2025: Establishing Public Records Index Burden. The resolution outlines staff's efforts to determine whether or not creating and maintaining a public records index per RCW 42.56.070 would be unduly burdensome on the Department's budget and staff time. After completing an analysis of existing and potential future public records, staff determined that creating and maintaining a public records index would be unduly burdensome. Commissioner Carey moved to approve Resolution #04-2025 as presented. Commissioner Alward seconded the motion and the motion passed unanimously.

2. SOC/CRA Report

Chief Moravec presented an updated Standard of Cover/Community Risk Assessment Report from AP Triton and recommended final acceptance of the report to the Board. AP Triton made edits to the report based on recent feedback from staff and Chief Moravec is satisfied that the final report has met the terms of the contract and will be a useful document for BIFD. Chief Moravec anticipates updating the SOC/CRA Report every five years but recommends that BIFD staff complete the next update in-house. Commissioner Alward moved to accept the SOC/CRA Report from AP Triton as final. Commissioner De Lanoy seconded the motion and motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 5:28 PM.

Submitted by:

Jared Moravec, Board Secretary
Approved
October 22nd, 2025